



Standard Motor Products, Inc.
Independence, Kansas

Dear Supplier,

It is the policy of STANDARD MOTOR PRODUCTS - Independence that we receive confirmation from our suppliers that they have reviewed our Purchase Order Terms & Conditions on our website www.smpoe.com.

Please complete the short statement at the bottom of this letter. After signing this statement, please return your response to Purchasing Department, 1300 West Oak, PO Box 788, Independence, Kansas 67301 or Fax at (620) 331-2351 or (620) 331-1422 by

Thank you in advance for your timely response,

Materials Manager

Acknowledgement of Terms and Conditions

I understand those copies of STANDARD MOTOR PRODUCTS - Independence, terms and conditions are not included with individual purchase orders. I agree to maintain a copy of STANDARD MOTOR PRODUCTS - Independence, terms and conditions on file for my reference.

Please print the following information:

Name: _____

Title: _____

Phone: _____ Email: _____

FAX: _____

Signed: _____ Date: _____

We appreciate your cooperation!

STANDARD MOTOR PRODUCTS, INC.
1300 WEST OAK STREET, P.O. BOX 788, INDEPENDENCE, KS 67301 TEL: (620) 331-1000 FAX: (620) 331-1422